



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- SCOTT HORN, CHAIR
- DEBBIE HANNA
- BRENDON GARCIA
- ROB ALVIDREZ
- DAVID AYERS
- RICHARD GAZ (ALT)

REGULAR MEETING

AGENDA (Draft Agenda)

May 9, 2024

6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriquez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online, and made available for public inspection at ventura.org/casaconejomac.

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriquez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, March 14, 2024.
5. Agenda Review.
6. Consent Agenda Items 10 through 12.

7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on the future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol (CHP)

Report will be included in final agenda

11. Ventura County Fire Department

Report will be included in final agenda

12. Ventura Sheriff Department

Report will be included in final agenda

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

13. Public Works Request Update Report – March & April

For the month of March 2024 there were 5 work requests sent to Public Works using the VCPWA Connect Portal. All five requests were for Road Maintenance

Issues. Out of the 5 requests 3 have been completed and 2 remain open.
(Detailed report will be available as an attachment in the final agenda packet)

(Information for the month of April is pending and will be available for the final agenda.)

14. Updates to the Resolution & Area Map for the Casa Conejo Municipal Advisory Council & Creation of Municipal Advisory Council Policies

In an effort to improve operation of MACs countywide, the need for clearly defined roles, responsibilities, processes, and procedures has been made apparent. Accordingly, a new Resolution and Municipal Advisory Councils Policies document has been created to help standardize MAC operations. Both the policies manual and Resolution for Casa Conejo will be covered.

RECOMMENDATION TO RECEIVE AND FILE

15. Casa Conejo MAC Legislative Committee Updates

Training for the Casa Conejo Legislative Committee took place on April 10th. The committee had an opportunity to provide suggestions to Supervisor Gorell for the April 23rd Board of Supervisors Meeting. The Committee provided a recommendation to Supervisor Gorell on item 33 of the agenda to ensure that the Public Works Agency and the eventual selected contractor allow an opportunity for the Casa Conejo MAC to participate in the Vision Zero Plan for the County Unincorporated Areas. In addition, discussion took place on agenda items 18-20 concerning Camarillo Airport Improvements and whether funds were available for traffic and noise consideration. The airport improvement plans are solely for improvements to the airport runways and hangars. Finally, there was discussion on agenda item #6 in support of green school initiatives and seeing if similar grant opportunities could be provided for District 2 schools.

RECOMMENDATION TO RECEIVE AND FILE

16. 3-5 Year Plan – Next Steps

MAC Member Brendon Garcia and Field Representative Israel Rodriguez will be discussing next steps for the 3–5-year plan and provide a template for developing goals and objectives that will be in line with the new MAC policy manual and state mandated MAC duties and responsibilities.

RECOMMENDATION TO RECEIVE AND FILE

CLOSING

17. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting, July 11, 2024, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320